

# Job description

## POLICE OFFICER

### Full Job Description

The Edmundson Police Department is accepting applications for the position of Police Officer.

Applications can be obtained by going to the city web page [www.cityofedmundson.com](http://www.cityofedmundson.com) or by picking one up at the Edmundson City Hall located at 4440 Holman Lane, Edmundson, MO 63134, during normal business hours (Mon-Thur 7:00am-5:00pm).

Starting Annual Pay Range is between: **\$60,715 and \$67,813** depending on experience.

### GENERAL DUTIES:

Performs police patrol, investigation, traffic regulation, community services and related law enforcement activities.

### MINIMUM REQUIREMENTS FOR POLICE OFFICERS:

**AGE REQUIREMENT:** Must be at least 21 years of age, by date of appointment.

**EDUCATION:** Applicant must possess a valid high school diploma, or its educational equivalent.

**ARREST RECORD:** No pertinent felony record and no conviction of any crime related to domestic violence. Applicant must have no pending indictments, no misdemeanor convictions such as, but not limited to, stealing, unlawful use of a weapon, fraud, etc. Applicant cannot be on probation for any criminal charge.

**COURTS:** Applicant is not the Respondent on a Full Order of Protection

**DRIVER'S LICENSE:** Applicant must possess a valid driver's license by date of appointment.

**TRAINING:** Applicant must have a Missouri POST Class A Peace Officer certification by date of appointment.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Good social skills and general intelligence
- Good knowledge of first-aid methods
- Good judgement; qualify in the use of firearms and other department approved weapons
- Ability to understand and carry out complex oral and written instructions
- Ability to drive an automobile
- Good powers of observation and memory
- Excellent moral character

All applications will be kept on file for a minimum of one year.

Under Federal Law the disclosure of your Social Security Number is completely voluntary. Your refusal to reveal your Social Security Number will in no way affect applications for any consideration for employment provided by the City of Edmundson.

The City of Edmundson is an equal opportunity employer.

Benefits:

- Health insurance
- Dental insurance
- Vision insurance
- Life insurance

(All Insurance benefits 100% paid by the city)

(City reimburses you for deductibles up \$2000 per year)

- Paid time off
- LAGERS Retirement plan (L-6)
- All duty equipment provided

Schedule:

- 12-hour shifts
- Day shift
- Night shift
- 13 Paid Holidays

**Questions may be directed to:**

Captain Kurt Venneman

314-428-4577 Ext. 3

Job Type: Full-time

Pay: \$60,715.00 - \$67,813.00 per year

Benefits:

- Dental insurance
- Employee assistance program
- Health insurance
- Life insurance
- Paid time off
- Professional development assistance
- Retirement plan

- Tuition reimbursement
- Vision insurance

Schedule:

- 12 hour shift

Education:

- High school or equivalent (Preferred)

License/Certification:

- MISSOURI CLASS A POST CERTIFICATION (Required)

Work Location: In person